



October 21, 2013

Board of School Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the October 7, 2013 Regular Board Meeting Minutes, the October 7, 2013 Committee of the Whole Meeting Minutes and the October 7, 2013 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Megan Carr/Daulton Hershey

4. Treasurer Reports

4.1 Treasurer's Fund Report

General Fund	\$	22,327,827.12
Capital Projects	\$	4,615,965.35
Cafeteria Fund	\$	400,124.98
Student Activities	\$	209,551.17
Total	\$	27,553,468.62

4.2 Payment of Bills

General Fund	\$	1,477,190.56
Capital Projects	\$	57,374.55
Cafeteria Fund	\$	16,113.07
Student Activities	\$	15,498.87
Total	\$	1,566,177.05

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Business – Personnel Actions

11.1 Child-Rearing Leave of Absence

Mrs. Jennifer Ferrante, Fourth Grade Teacher at Oak Flat Elementary School is requesting child-rearing leave of absence via section 3.07 of the current Collective Bargaining Agreement from approximately April 10, 2014 through approximately May 28, 2014. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Ferrante's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately April 10, 2014 through approximately May 28, 2014.

New Business – Personnel Actions

11.2 Child-Rearing Leave of Absence

Mr. Phillip Fassl, Learning Support Teacher at Oak Flat Elementary School is requesting child-rearing leave of absence via section 3.07 of the current Collective Bargaining Agreement from approximately November 14, 2013 through approximately December 2, 2013. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, his/her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mr. Fassl's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately November 14, 2013 through approximately December 2, 2013.

11.3 Child-Rearing Leave of Absence

Ms. Emily Thomas, Middle School Emotional Support Teacher is requesting child-rearing leave of absence via section 3.07 of the current Collective Bargaining Agreement from approximately March 23, 2014 through approximately April 30, 2014. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Ms. Thomas' requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately March 23, 2014 through approximately April 30, 2014.

11.4 Per Diem Substitute Teachers

Shannon Mullen - Science/Math Education

Leisa Weicht - Elementary Education/Special Education

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list.

New Business – Personnel Actions

11.5 Resignation

Ms. Amanda Gilbert has submitted her resignation as a part-time evening custodian at the High School. Ms. Gilbert is requesting to be placed on the substitute custodial list.

The administration recommends that the Board of School Directors approve Ms. Gilbert's resignation as as part-time evening custodian at the high school, retroactive to October 15, 2013 and approve her request to be placed on the substitute custodial list.

11.6 Marching Band Instructor

Mr. Daryl Balseiro, Director of Bands would like to recommend the individual listed as Marching Band Instructor.

Kevin Smith

The administration recommends that the Board of School Directors appoint the above listed individual to serve as Marching Band Instructor.

11.7 Coaching Appointments

Becky Loy Junior High Girls Basketball Coach

Emily Bower High School Assistant Girls Basketball Coach

Seth Stover Middle Schools Girls Soccer Coach

Jake Geary Middle School Girls Soccer Coach

The administration recommends that the Board of School Directors approve the above listed coaches as presented for the 2013-2014 school year.

11.8 Approval of Chartwells' Big Spring School District Food Service Employee

Per the contract Big Spring School District initiated with Chartwells, the District must approve all employees. Mrs. Michelle Morgan, Chartwells Food Service Director is recommending the individual listed as a cafeteria employee.

Linda Goyt

The administration recommends the Board of School Directors approve the above listed Chartwells' employee for the 2013-2014 school year.

12. New Business - Other Actions

12.1 Band Booster Year End Financial Statement

The Big Spring School District has received a copy of a letter from Mr. Jeffrey Cohick, EA, advising that the Band Booster records were accepted with auditing standards for the 2012-2013 school year.

A copy of the letter from Mr. Cohick is included with the agenda.

The administration recommends that the Board of School Directors accept the 2012-2013 Band Booster annual audit report as presented.

12.2 Newville PTO Year End Financial Statement

The Big Spring School District has received a copy of a letter from Mr. Jeffrey Cohick, EA, advising that the Newville Elementary PTO records were accepted with auditing standards for the 2012-2013 school year.

A copy of the letter from Mr. Cohick is included with the agenda.

The administration recommends that the Board of School Directors accept the 2012-2013 Newville Elementary PTO annual audit report as presented.

12.3 Adoption of Safety Procedures and Appointment of Loss Control Administrator and Claims Coordinator

Our Worker's Compensation carrier requires that the Board of School Directors adopt, and sign, school district safety procedures and appoints the Loss Control Administrator, Safety Committee Chair and Claims Coordinator. Their recommended format is included in the agenda.

The administration recommends that the Board of School Directors adopt the School District Safety Procedures included in the agenda.

12. New Business - Other Actions

12.4 Motion to Approve Settlement of Tax Assessment

Bottling Group, Inc., owner of the property identified as Tax Parcel No. 30-08-0591-003, located at 6375 Shippensburg Road, North Newton Township, Cumberland County, Pennsylvania ("Premises"), filed an appeal regarding its assessed valuation, which appeal is docketed to No. 12-6722 Civil in the Court of Common Pleas of Cumberland County. The County and District, included as parties to the litigation have arrived at an agreement to establish the fair market value of the Premises at \$1,250,000.00 effective January 1, 2013, with no common level ratio applicable, which agreement will be set forth in a Stipulation and proposed Order.

The administration recommends the Board of School Directors approve the settlement of the tax assessment appeal identified as Tax Parcel No. 30-08-0591-003 and docketed to No. 12-6722 Civil in the Court of Common Pleas of Cumberland County at a fair market value of the Premises at \$1,250,000.00 effective January 1, 2013, with no common level ratio applicable, which agreement will be set forth in a Stipulation and proposed Order. The Solicitor, Superintendent, and/or Board Officers are authorized to execute any documents necessary to conclude this assessment appeal pursuant to this motion.

12.5 Tuition Exemption Student

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following student for the 2013-2014 school year.

Faith Chapman

13. New Business - Information Item

13.1 Updated Year-to-Date Summary of the General Fund

The Business Office prepared an updated year-to-date summary of the general fund that is included with the agenda.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational -Technical School - Mr. Wolf/Mr. Piper

15.4 Building and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Blasco, Mr. Piper, Mrs. Swanson and Mr. Gutshall

15.6 South Central Trust - Mr. Blasco

15.7 Capital Area Intermediate Unit - Mr. Wolf

15.8 Cumberland County Tax Collection Committee - Mr. Wolf

15.9 Superintendent's Report

15.10 Future Board Agenda Items

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, October 21, 2013.

Next scheduled meeting is: **November 4, 2013**